



VMware License Assignment and Transfer Form ("LATF")

Section 1 – Assignor (Current License Owner) Details

Complete Legal Name

Address(including Country)

hereby requests to have their VMware software product(s) and associated Support and Subscription Services transferred and assigned to the Assignee (New License Recipient).

Section 2 – Assignee (New License Recipient) Details

Complete Legal Name

New Support and Subscription Services Renewal details

Contact Name

Phone Number

E-Mail Address

Section 3 –Current License Owner to provide details of the requested transfer

Current License Owner would like to assign and transfer designated licenses to New License Recipient.

A. Reason for LATF: Please select the appropriate box in the "Reason for LATF" section below.

REASON FOR LATF	SUPPORTING DOCUMENTATION
<input type="checkbox"/> 1. Acquisition or Merger (not due to bankruptcy) (Current License Owner has been acquired by or has been combined with New License Recipient or Current License Owner has acquired New License Recipient)	Any of the following: <ul style="list-style-type: none"> • Notice on <u>Current License Owner's</u> letterhead with details of acquisition/merger and signed by an authorized representative of the <u>Current License Owner</u>; or • Amended Articles of Incorporation (or equivalent document); or • Press Release; or • Copy of notice of name change with secretary of state (or other applicable government agency); or • SEC (or other equivalent) Filing Notice; or • Dunn and Bradstreet history entry.
<input type="checkbox"/> 2. Sale of majority of the Current License Owner's assets (due to Bankruptcy)	<ul style="list-style-type: none"> • Notice from Bankruptcy court; or • Notice from Trustee or Debtor in Possession
<input type="checkbox"/> 3. Due to an acquisition of the Current	<ul style="list-style-type: none"> • Notice on <u>Current License Owner's</u> letterhead with details of the outsourcing



<i>License Owner's assets for purposes of Outsourcing, Managed or Co-Location services</i> (It may be more appropriate to simply use the VMware Consent to Access letter – also available on vmware.com)	and signed by an authorized representative.
<input type="checkbox"/> 4. <i>Change in Government Machinery</i>	<ul style="list-style-type: none">• Amended Organizational Charts plus a Press Release
<input type="checkbox"/> 5. <i>Contractually Agreed*</i> *Only applicable where this has already been individually negotiated in an MSLA, EULA or ELA by the <u>Current License Owner</u> .	<ul style="list-style-type: none">• Copy of executed contract/VMware Contract Number

B. Back up documentation:

- Please provide VMware with supporting documentation according to the requirements of the table above in **ENGLISH ONLY**.
- Should your supporting documentation be in another language – you must provide VMware with a translation in English.
- The supporting documentation should be provided to VMware at time of submission along with the completed LATF.
- Please note that incomplete/insufficient supporting documentation may result in the rejection or delay of your LATF request.

C. ELA confirmation: Were the licenses to be assigned and transferred purchased under an ELA? Yes No,

- **If yes, please insert VMware Legal contract Number (not SnS contract Number) _____.**
- **You cannot request license transfer(s) for license(s) under uncapped ELAs.**

D. List License (s) for transfer.

List Current License Holder's License(s) requested for transfer: Current License Holder must provide license information* in the table below.

*this information can be found in the VMware Utility Portal. 1. Go to: <https://www.vmware.com/accounts/> , 2. Login, and 3. Select: Manage Product Licenses

Please note:

- **Please list any upgrades.**
- **VMware does not allow for any Subscription transfer requests.**
- **You cannot request license transfer(s) for license(s) under uncapped ELAs.**



have the full power and authority to bind your company to the terms and conditions contained within this document.

Assignor (Current License Owner):

Assignee (New License Recipient):

Assignor's Complete Legal Name

Assignee's Complete Legal Name

Authorized Representative (Signature)

Authorized Representative (Signature)

Name (Print/Type)

Name (Print/Type)

Title (Print/Type)

Title (Print/Type)

Phone Number (Print/Type)

Phone Number (Print/Type)

Section 5 – Submit this Request Form by printing this document onto your company letterhead.

Customers, OEM and Distributors ATF, please send to Licensing Support Services: Email: vi-hotline@vmware.com

Partner ATF, please send to VMware Partner Operations: Email: PartnerNetwork@vmware.com

VMware Legal Department Internal Use Only: Approved [] Rejected []

[] VMware, Inc.

[] VMware International Limited

Authorized Representative (Signature)

Name (type/print)

Title

Transfer Effective Date: Date of signature by VMware - please note that transfer may not take place for up to 72 hours after this date.