vmware® EDUCATION SERVICES

RECERTIFICATION POLICY:
VMWARE CERTIFIED PROFESSIONAL

Certifications are valuable assets for any IT professional and VMware Certified Professional (VCP) certifications reflect exceptional competence, validating your ability to successfully employ current VMware products using best practices in operational environments.

Recertification is widely recognized in the IT industry and beyond as an important element of continuing professional growth. If your skills are not current, your certification loses value. Staying current on your certifications enhances your credibility and demonstrates a commitment to your career, your employer, and your customers.

VCP certifications expire two years from the date it was earned. The recertification policy gives you three ways to recertify:

- Advance to the next level by earning a new VMware Certified Advanced Professional (VCAP) certification in the same track as your VCP.
- Earn the next version of VCP in the same track (if available).
- Earn a new VCP certification in a different track.

Regardless of the option you choose, recertifying will keep your expertise up-to-date and further enhance your ability to provide the highest quality results.

Recertification Process

- You will be notified that your certification is due to expire via the email associated with your MyLearn account. You can also view your expiration date(s) in your transcript in Certification Manager.
- To recertify, earn any eligible VCP or higher-level certification within two years of earning your most recent VCP certification. (You may not take the same exam used for earning your previous certification.)
- Failure to recertify by the expiration date will result in revocation of your certification. There is no grace period after your certification is revoked.
  - o If your certification is revoked, you will lose access to the VCP portal and your right to market yourself as certified for that certification, which includes the use of the VCP certification logo(s). Your transcript will reflect that your certification is no longer valid.
  - o To regain a current VCP certified status, you must satisfy all the requirements for the current VCP certification version.
    - ▪ You cannot use the same course that was used to earn your expired certification to meet the prerequisite for your new VCP certification.
- Do not procrastinate, life presents challenges and unforeseen events. We encourage you to not wait until the last month or week, as exceptions are not granted to the expiration date.
- If you happen to fail, there is a 7-day waiting period to retake the VCP exam. Do not wait until the last week, as if you are required to retake your VCP exam there are no exceptions granted to your expiration date.

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